



THE PGAs OF EUROPE TOURNAMENT PROCEDURES

EFFECTIVE AS OF 1ST JANUARY 2019

PART 1A

1. Association Tournaments

The PGAs of Europe are responsible for the negotiation, implementation and administration of tournaments as set out in the Constitution, and whilst the Board shall ultimately approve these tournaments, the terms are binding on all member associations. The right to accept or reject entries for tournaments shall rest solely with the Chief Executive.

2. Eligibility to Play in PGAs of Europe Tournaments

All PGA Members and Trainees may compete in tournaments provided they are eligible under the Conditions of Entry of that Tournament and are not under suspension at that time.

Tournaments are open to ALL PGA Professionals unless specific tournament eligibility regulations apply. For Pro-Am events a limited number of exemptions may be considered provided that the Professional is a member in good standing of an organisation that is considered a Professional Member of the International Golf Federation.

Tournament Organisers will also be able to submit a request to allow a minimum of two (or 10% of the field) wildcards to participate in an event based on the individual having held a full tour card for a minimum of three years on the European Tour or the PGA Tour.

Should further clarification of eligibility be necessary, the decision of The PGAs of Europe Board will be final.

3. Levy

A 5% levy shall be imposed on the prize money or fees in all PGAs of Europe tournaments.

4. Film and Media Rights

The television, radio, film and all other electronic media rights of all PGA Members and Members of an organisation that are considered a Professional Member of the International Golf Federation participating in events approved by The PGAs of Europe, or any other golf event run in conjunction with or under the auspices of the Association, shall be assigned to the Association.



PART 1B

TOURNAMENT REGULATIONS

1. General

- 1.1** The following shall be the official regulations governing tournaments run under the auspices of the Association.
- 1.2** No rule herein shall be amended or rescinded and no new rules may be included without the approval of the appropriate Committee.
- 1.3** Tournament conditions may be permitted to vary with the different types of tournaments stated but nevertheless the conditions that govern the said tournaments shall fall within the framework of these Tournament Regulations.
- 1.4** Conditions special to each tournament shall be published with the draw which shall be binding unless circumstances make a change necessary when such changes as authorised by the appropriate Committee shall amend the aforesaid conditions and become binding. Publication of the conditions on the tournament noticeboard shall be considered proper notice to all competitors.

2. Tournament Supervision

- 2.1** Supervision at tournaments shall normally be in the hands of the Tournament Manager who shall be responsible to the appropriate Committee for the scoring, decisions on the Rules of Golf and other tournament regulations, the distribution of prizes and overall smooth administration of the tournament.
- 2.2** In the event of doubt on any decision the Tournament Manager shall consult the Chief Executive or his appointed deputy whose decision having been given shall be final.

3. Tournament Rules

- 3.1** The PGAs of Europe tournaments shall be governed by the Rules of Golf as published by the R&A Rules Limited. The Tournament Conditions and Local Rules will be published as Part 1.3 of the Association's Regulations and issued separately. These Rules shall be binding upon all players.

4. Course Unfit For Play

- 4.1** In the event of a hole or holes becoming flooded or otherwise unfit for play the Tournament Manager may authorise the cutting of a fresh hole or holes even if a round is in progress if it is considered that by doing so the tournament may be saved.
- 4.2** In the event of a round being cancelled because of unplayable conditions the tournament may be reduced to a stipulated number of rounds or holes to be played if an additional day, or days, is impracticable for the tournament to continue. For detailed guidance refer to paragraph 5 of this Regulation below.

5. Play Foreshortened or Cancelled

5.1 The Tournament Manager may, following consultation with the Chief Executive or his appointed Deputy, vary the following procedures in exceptional circumstances:

- (a) If in the judgement of the Tournament Manager adverse weather conditions or any other occurrence beyond the control of the Association renders the commencement or continuation of the tournament impracticable play shall be postponed until such time as the Tournament Manager after consultation with the sponsor considers that play can be continued.
- (b) If it becomes necessary to suspend play for a period during a tournament the Tournament Manager will cover the course informing players of the suspension.
 - (i) To signal a suspension of play for dangerous situation (for example lightning) one prolonged blast on the siren shall be sounded. On the blast of the siren players must discontinue play immediately (if they have commenced playing a hole, each player may lift his ball but only after marking the position in which it lay) and shall not resume play until the Tournament Manager has ordered a resumption of play. If a player fails to discontinue play immediately (or recommences play before resumption of play has been ordered) he shall be disqualified, unless the circumstances warrant waiving the penalty in the opinion of the Tournament Manager (as the case may be) at their absolute discretion.
 - (ii) To signal the suspension of play for a non-dangerous situation (for example, heavy wind or rain) three consecutive blasts on the siren shall be sounded. On these blasts, players shall discontinue play immediately unless they have commenced play of a particular hole in which case they may (at their discretion) complete the hole that is being played (following which they shall immediately discontinue play). Should a player decide to discontinue play immediately whilst his ball is in play, the player may lift his ball in play but only after marking the position in which it lay).

5.2 As soon as conditions allow play to be resumed the Tournament Manager will cover the course again or play will be resumed immediately by all competitors on the course as soon as two similar short blasts on the klaxon are sounded.

5.3 If after play has been temporarily suspended the Tournament Manager covers the course, or sounds longer (5 seconds) blasts on the klaxon it will signify that play has been abandoned for the day.

5.4 The following procedures shall apply:

- (a) the Tournament Manager shall adopt the policy which offers the most likely opportunity to complete the Tournament over the number of holes stipulated in the conditions for the Tournament;
- (b) if half the field has completed a round the round must stand and the round is completed the next day;
- (c) if less than half the field finish a round that round will be disregarded;

- (d) in Tournaments scheduled for 72 holes to be played over four days paragraphs 5.4(b) and 5.4(c) above will be applied with the object of completing a minimum of two rounds by the end of the third day's play;
- (e) in Tournaments scheduled for 54 holes to be played over three days paragraph 5.4(b) and 5.4(c) above will be applied with the object of completing a minimum of one round by the end of the second day's play;
- (f) in Tournaments scheduled for 36 holes over two days paragraph 5.4(b) and 5.4(c) above will be applied (If paragraph 5.4(b) is applied in a Tournament scheduled for 36 holes over two days, the Tournament Manager shall decide the number of players qualifying for the final round).
- (g) if it is not possible to complete play on the final day the Tournament shall be decided on the scores achieved in completed rounds;
- (h) Professional individual prize money in Tournaments and Pro-Am Tournaments can only be declared on scores achieved in completed rounds. Prize money allocated for Professional team prizes may be declared on the maximum number of holes completed by all Professionals.
- (i) in the event of the curtailment or cancellation of a Tournament prize money shall be distributed as agreed between the Sponsors and the Association and may vary from that published in the Tournament Conditions.
- (j) the Tournament Manager may authorise the resetting of a hole or holes if the course becomes waterlogged during play.

6. Entry Fees

The entry fee for tournaments which shall be published on the appropriate entry form must be paid if the entry is to be accepted.

7. Tournament Withdrawals

- 7.1** A player who is absent from a tournament without notice of his withdrawal shall be fined the sum of €75 and shall be liable to suspension from future PGAs of Europe Tournaments
- 7.2** For a second or subsequent offence, it will be mandatory for the facts to be reported to the appropriate PGA or Tour and action taken as a breach of the Code of Ethics.
- 7.3** Any competitor who qualifies to play in a tournament and then fails to play in the final stages and thereby prevents another competitor from playing, or who fails to complete all rounds for which he has entered, or fails to record a score for a round may forfeit any prize money won in respect of that tournament and may be fined up to €75 by the Committee.
- 7.4** Any competitor who fails to record a score for any round or is disqualified, shall not be eligible for prize money. The Club and sponsor may choose to pay the Professional at their own discretion and as such has nothing to do with the PGAs of Europe.

7.5 Exceptions to these rules may be made in the case of sickness and other special circumstances subject always to the discretion of the appropriate Committee and to the provision of satisfactory evidence to the PGAs of Europe.

8. Entry Fees - Refund

8.1 A competitor in any PGAs of Europe Professional Championship (Fourball Championship, PGA Professional Championship of Europe and the International Team Championship), who withdraws before the closing date for entry shall be eligible for a 90% refund of the entry fee.

8.2 Any player withdrawing after the closing date but before the first round draw has been published shall be eligible for a 50% refund of the entry fee.

9. Female Competitors

9.1 Tournaments

Female PGA Members and Female Members of an organisation that are considered a Professional Member of the International Golf Federation playing in PGAs of Europe tournaments and Pro-Ams for the same prize money may play a course which is not more than 10-14% shorter than the total course yardage of the course played by the male competitors. The Tournament Manager will vary tees as necessary to ensure the fairness of the holes and the event. If a separate prize fund is provided solely for women competitors then tournament conditions can vary from the above.

9.2 If a Tournament placing subsequently results in qualifying for any "Restricted Event(s)" where a female plays from the ladies forward tees, the female would not be eligible to qualify for participation in the Restricted Event(s). Female's electing to play from the tournament tees played by male participants would be eligible to qualify for a Restricted Event, provided such an event does not have any gender restrictions to participation.

Restricted Events

a: European Tour events

b: European Challenge Tour events

c: Or any other event conducted by an organisation other than The PGAs of Europe

9.3 Championships

If a female qualifies to participate in either the PGA Professional Championship of Europe or the International Team Championships then they would be required to play off the same tees as the male Professionals.

10. Prize Money: Allocation

10.1 Appropriate Committees shall be responsible for deciding the allocation of prize money for each tournament subject to agreement with the sponsor. This allocation shall be published in the tournament conditions.

11. Official Functions & Prize Presentations

- 11.1** All competitors are required as part of the Conditions of Entry to attend all functions including prize presentations unless published conditions state otherwise or prior agreement has been made and authorised by the Tournament Manager. Failure to do so will constitute a breach of the Conditions of Entry and a player could be fined €75 for non-attendance.
- 11.2** Unless otherwise specified in the conditions for any tournament or by special dispensation of the Tournament Manager, all PGA Members and Professional Members of an organisation that are considered a Professional Member of the International Golf Federation, must observe the dress rules operating in the clubhouse at the time of any PGAs of Europe tournament.
- 11.3** All Professionals involved in any Prize Presentation or whose attendance is required at a Gala Dinner or official function must adhere to the dress code specified by the Organisers and the Conditions of Competition. A PGA Member or a Member of an organisation that are considered a Professional Member of the International Golf Federation who fails to comply with these Regulations may be fined up to €75 by the appropriate Committee. A second or subsequent offence, or one which in the opinion of the appropriate Committee constitutes a breach of the Code of Ethics, must be reported to the Chief Executive in order that the appropriate PGA or organisation can be advised and disciplinary action taken.

12. Conflicting Advertising

No PGA Member, Member of an organisation that are considered a Professional Member of the International Golf Federation, or his/her caddie, during the playing of a tournament will be permitted to wear or display any advertising matter, which in the opinion of the Tournament Manager may embarrass a Sponsor or place in jeopardy the conduct of a tournament. In all cases, approval to wear conflicting advertising matter must be obtained from the Tournament Manager, or his appointed representative, prior to the commencement of the tournament.

13. Alcohol Consumption

The abuse of alcohol by Professionals on the course during any round of an Association-approved tournament is not permitted. A penalty of €75 shall be imposed with the fine being doubled for subsequent offences.

14. Official Recorders

- 14.1** PGA Members and Members of an organisation that are considered a Professional Member of the International Golf Federation must co-operate when asked for details of their scores by the Official Recorders on the course. Failure to do so could result in a fine of €75.

14.2 The Scoreboard Officials, TV Recorders and Live-Scoring administrators are regarded as Official Recorders on the course.

15. Caddies

15.1 Caddies are the responsibility of the PGA Member or the Member of an organisation that are considered a Professional Member of the International Golf Federation employing them. Any breach of the following Regulations will be deemed to be a breach by the above and the minimum penalty of €75 shall be imposed, which shall be doubled for subsequent offences:

- (a) Caddies are not permitted to wear denim jeans.
- (b) Caddies must not behave in a socially unacceptable way.
- (c) Caddies are required to wear and display the caddy-bib or uniform issued to them for the duration of the round.
- (d) Caddies are not permitted to mark players' scorecards.

15.2 A Professional who has missed the cut in a tournament or played in previous rounds of a tournament can not caddy for a fellow Professional who has made the cut.

16. Standard of Dress

16.1 PGA Members and Members of an organisation that are considered a Professional Member of the International Golf Federation are not permitted to wear Jeans to any official functions unless specified dress codes state otherwise.

16.2 PGA Members and Members of an organisation that are considered a Professional Member of the International Golf Federation must not wear training shoes to any official functions at a PGAs of Europe sanctioned event.

16.3 Shorts are permitted to be worn at overseas Pro-Am events.

16.4 For the purpose of this rule the PGAs of Europe event is the course, clubhouse and environs.

16.5 For breach of this rule a player may be fined €75.

17. Breaches of Etiquette

17.1 If any PGA Member or a Member of an organisation that are considered a Professional Member of the International Golf Federation is seen, or reported for, breaking any of the under-noted rules of etiquette, whether in practice, qualifying or in the event proper, he shall be fined a minimum of €75. Repeated breaches may be considered by the appropriate Committee as a breach of the Code of Ethics:

- (a) Not repairing pitch marks on the green.
- (b) Not raking bunkers.

- (c) Having more than one ball in play - other than in accordance with the Rules of Golf - in a practice round, with the following exception: - if a player misses the green with his shot to the green he may play one additional practice shot.
- (d) Commencing a practice round, other than on the official practice day, without first having obtained permission from the Club Secretary or Professional at the venue.

17.2 A minimum fine of €75 shall be imposed on any PGA Member or Member of an organisation that are considered a Professional Member of the International Golf Federation that is seen, or reported for, throwing a golf club or any other item or for swearing or any other act of temper anywhere within the environs of the Club or course. The fine shall be doubled on each subsequent occasion. Repeated breaches may be dealt with by the appropriate Committee as a breach of the Code of Ethics and reported to the relevant PGA or Tour.

17.3 The Tournament Manager shall be empowered to impose such fines at his discretion. PGA Members and Members of an organisation that are considered a Professional Member of the International Golf Federation fined in this way shall have the right to appeal to the appropriate Committee.

18. Public Relations

18.1 PGA Members and Members of an organisation that are considered a Professional Member of the International Golf Federation must co-operate with the Association by attending any function that may be organised with a sponsor or by a local civic authority. To ensure maximum goodwill it is vital that competitors make every effort to support all public relations activities and fully co-operate with press, radio and television.

19. Returning Of Scorecard

19.1 In all PGAs of Europe events the PGA Members and Members of an organisation that are considered a Professional Member of the International Golf Federation must return their scorecard in person to the Official Recorder. In the case of Pro-Am events the professional is responsible for returning the team scorecard in person to the Official Recorder. For a breach of this rule a PGA Member shall be fined €75.

20. Pro-Am Tournaments

20.1 Starting Times

- (a) The draw may be amended in exceptional circumstances and starting times changed after publication at the request of the sponsor with permission from the Tournament Manager.
- (b) When a PGA Member or Member of an organisation that are considered a Professional Member of the International Golf Federation and one amateur play as a team the late arrival by both players incurs a penalty of two shots on the team. The team shall be permitted to commence play at a later time where possible in accordance with 26.1(a)

- (c) If there is no individual professional score and one or other partner is ready to commence play at the designated starting time he should do so and his partner should join him on the course upon arrival.
- (d) If there is an individual professional score then the amateur shall not commence play without the professional except as allowed for in 20.1(f). Provided that the amateur was ready to commence play at the designated starting time, no penalty will be applied to the team for late arrival by the professional but a two shot penalty shall be applied to the professional's individual score.
- (e) When a team comprises of more than a PGA Member or Member of an organisation that are considered a Professional Member of the International Golf Federation and one amateur, the whole team will incur a penalty to two strokes to their scores for their first hole, if at the designated starting time they cannot fulfil the scoring requirements of the event:
 - (i) if there is no individual professional score the team should commence play at the designated starting time if they can fulfil the scoring requirements of the Pro-Am and the missing player may join his team on the course upon arrival; or
 - (ii) if there is an individual professional score and the professional is late then no penalty is applied to the team score providing.
 - (iii) The team shall only commence play should the professional and the minimum number of amateur partners required to fulfil the scoring requirement be present.
- (f) Once a PGA Member or Member of an organisation that are considered a Professional Member of the International Golf Federation is late for his tee-off time in a Pro-Am and his team is ready to play at their designated start time and in the opinion of the Tournament Manager the PGA Member or Member of an organisation that are considered a Professional Member of the International Golf Federation will be unacceptably late, the Tournament Manager may disqualify that Member from the event, place him on disciplinary report and replace him with a substitute professional.
- (g) If a professional is ready to play within 20 minutes of the last match and his team failed to turn up he can play with a marker for individual professional prize

20.2 Scoring requirements

If a team cannot fulfil the scoring requirements of the event 20 minutes after the last starting time the team shall be disqualified. Exception to this paragraph will be in the instance of a professional not being ready to commence play by this time and if in these circumstances the team can fulfil the scoring requirements of the event then they will be permitted to play without the professional. If a team commences play under these circumstances then the player may join the team on the course upon his arrival.

20.3 Professional Scoring Requirements – Championship

In the case of the Fourball Championships as there is no individual professional score if one of the Professional's partners is ready to commence play at the designated starting

time he should do so and his Professional partner can join him on the course upon arrival.

21. Anti-Gaming Policy

- (a) No player or caddie shall either directly or indirectly bet or instruct, permit, enable or offer any other person to bet on the result, progress, conduct or any other aspect of the golf match, tournament or competition (or any part thereof) in which the player is participating or in which the player and/or the caddie have any influence either direct or indirect.
- (b) No player or caddie shall have financial interest, either direct or indirect, in the performance or winnings of any other player in any PGAs of Europe tournament whether through purse splitting, prize money insurance, financial assistance, bets or otherwise.
- (c) No player or caddie shall directly or indirectly contrive any aspect of any golf match, tournament or competition.
- (d) If a player or their caddie breaches in part any of the above then they will be reported to the appropriate PGA or Tour of which they are a member of.

PART 1C

PGAs of EUROPE TOURNAMENT CONDITIONS AND LOCAL RULES

- 1. PGA Members shall refer and adhere to the PGAs of Europe's Tournament Conditions card.

Local rules will be available to all competitors prior to the commencement of any event.